

FK-87-3496x

EXECUTIVE SECRETARIAT
ROUTING SLIP

STAT

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	EXDIR		X		
4	D/ICS				
5	DDI				
6	DDA		X (w/act)		
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OCA				
14	D/PAO				
15	D/PERS		X		
16	D/Ex Staff				
17					
18					
19					
20					
21					
22					

SUSPENSE

Date

Remarks

Executive Secretary

27 Oct '87

Date

3637 (10-81)

STAT

ROUTING AND TRANSMITTAL SLIP

Date

28 Oct 87

TO: (Name, office symbol, room number, building, Agency/Post)

1. Director of Personnel

2.

3.

4.

5.

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

FYI.

DO NOT use this form as a RECORD of approvals, concurrences, disposes, similar actions

FI

Room No.—Bldg.

Phone No.

5041-102

* U.S.GPO: 1986-0-491-247/200471

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

Executive Registry

87-3496X

UNITED STATES
OFFICE OF PERSONNEL MANAGEMENT
WASHINGTON, D.C. 20415

OCT 16 1987

Office of the Director

MEMORANDUM FOR HEADS OF DEPARTMENTS AND AGENCIES

FROM: CONSTANCE HORNER
DIRECTORSUBJECT: Achievements 1986, Annual Report on the Federal
Incentive Awards Program

I am very pleased to forward a copy of the annual report on the Federal Incentive Awards Program, Achievements 1986. The efforts of your employees and employees of other Federal organizations produced exceptional results during Fiscal Year 1986.

For the sixth consecutive year, Federal employee accomplishments, in the form of suggestions, inventions and performance related achievements, produced benefits in excess of \$1 billion. In addition to these measurable savings, many of these contributions provided intangible benefits which are equally important to the American people in such areas as health, education, national defense, agriculture, and environmental quality.

Achievements 1986 provides a record of these outstanding results and highlights only a few of the many outstanding contributions which were recognized during the year. I believe these results clearly demonstrate the willingness of Federal employees to contribute to the productivity improvement objectives of the Federal Government. Additionally, the results demonstrate the value of incentives in helping to achieve and even exceed individual and organizational goals.

OPM has taken a number of initiatives to improve the overall effectiveness of the Government-wide awards program, with particular emphasis being placed on employee suggestion systems. Specifically, program performance indicator reports were furnished to agencies for their use in program evaluation and planning; technical assistance was offered to agencies with poor suggestion program results; and a model awards plan and comprehensive reference are being prepared as guidance, especially for smaller Federal organizations.

I strongly urge that this report be used to evaluate the effectiveness of your agency's awards program and to plan for improved results. Further, in reviewing your agency's goals and objectives, I would encourage you to consider the use of awards as a vehicle for helping to achieve these goals. OPM staff will be pleased to work with your personnel in designing and implementing incentive programs.

Attachment

DCI
EXEC
10CON 131-65-2
May 1986